Food Bank of Iowa Monthly Report

The Food Bank of Iowa is required by our contractual agreement with the Iowa Department of Human Services, Food Distribution Unit to ensure that all of the Food Bank of Iowa agencies submit monthly reports.

Mail your report to: Food Bank of Iowa, 2220 E. 17th Street, Des Moines, Iowa 50316 or fax to 515-564-0331.

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Month Reporting: _____ Year: _____ **Food Bank of Iowa**

Agency Name_____ Agency #_____
Address_____
City_____ Zip_____

Food Pantries: Number of households served_____
Number of individuals served_____

On-Site Feeding Programs:

		Example
Number of Individuals	_____	10 individuals
x # of meals per day	_____	x 3 meals/day
x # of days in month	_____	30 days
		x 30 days/month
equals # of meals served	_____	=900 meals served

If you do not serve meals on a daily basis, report the total number of meals served for the month.

NOTE: If your organization has both an on-site and food pantry program, fill out both sections.

Thanks for your cooperation.